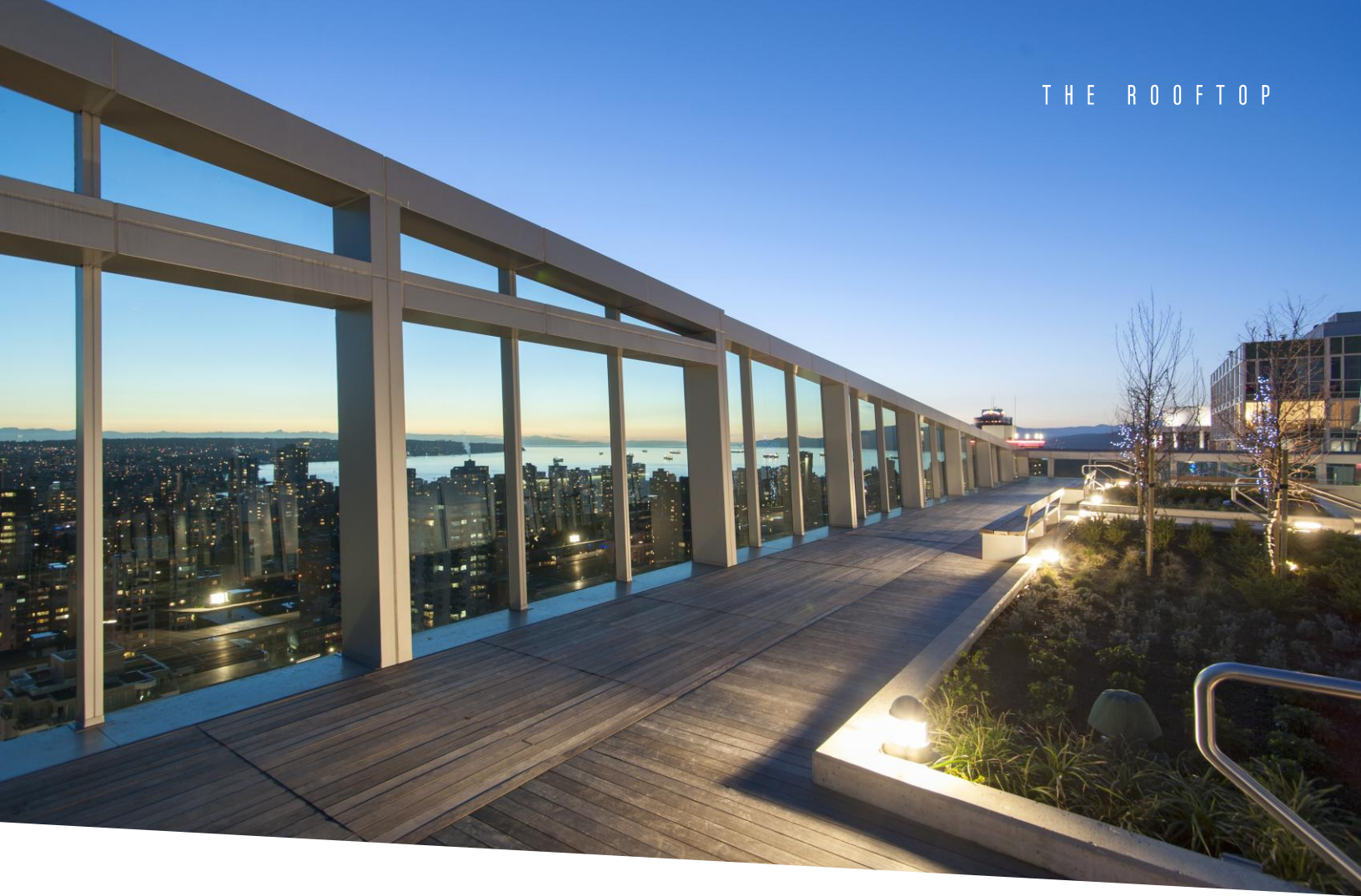


EXPERIENCE VANCOUVER  
FROM A NEW PERSPECTIVE

  
THE ROOFTOP  
745 THURLOW





## THE ROOFTOP AT 745 THURLLOW

Elevate your next event at The Rooftop at 745 Thurlow—a one-of-a-kind open-air venue with sweeping views of Vancouver's iconic skyline. Whether you're planning a brand launch, social gathering, or corporate celebration, this stunning rooftop space sets the scene for unforgettable moments from day to night.





## CAPACITY

Up to 280 Guests (Standing)

## AVAILABILITY

Weeknights:  
6 pm – 11 pm

Weekends & Statutory Holidays:  
7 am – 11 pm

Please refer to Rooftop Access  
Hours for additional information  
on Load-In and Out

## WHAT'S INCLUDED

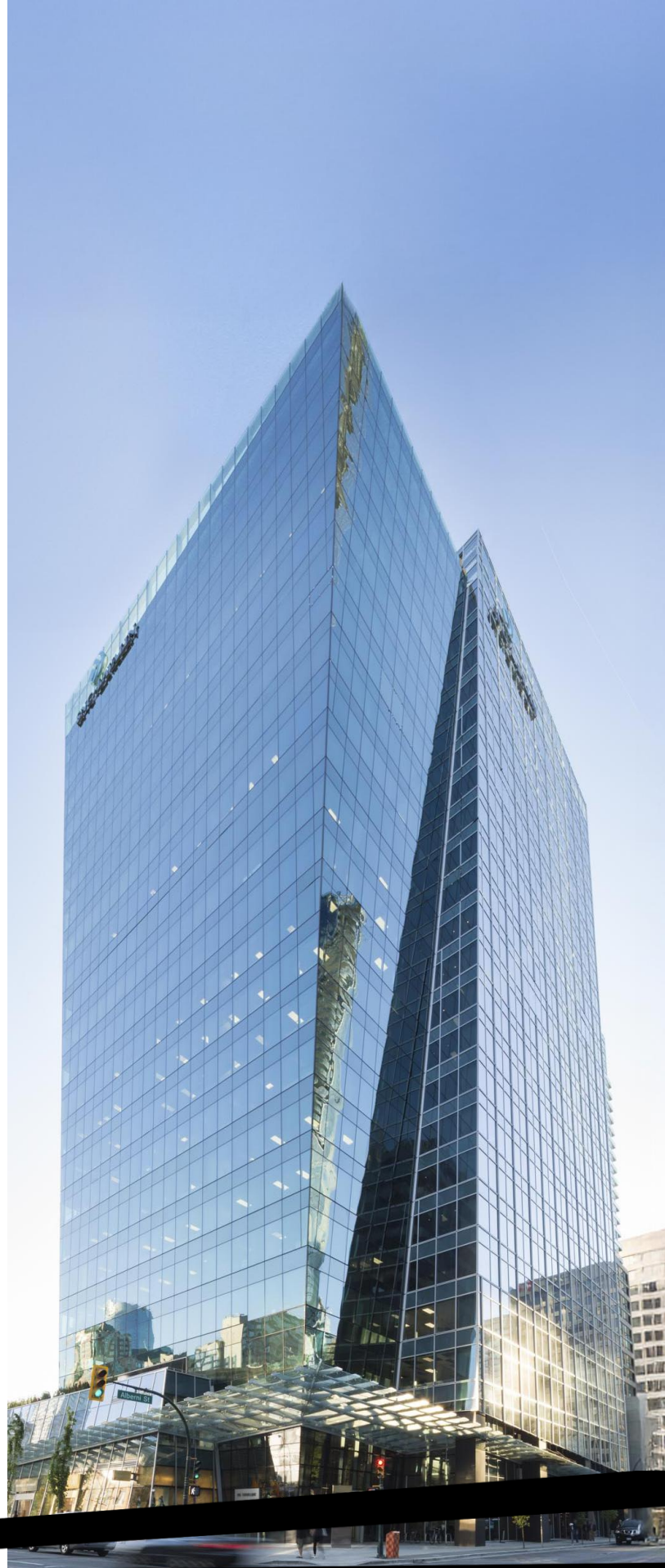
- Outdoor Terrace
- Indoor Conference Space
- Day of Onsite Contact
- Up to 2 Security Guards
- Outdoor BBQ and Gas Fire Pit
- Complimentary Wi-Fi
- Audio Visual:
  - 1 Wireless Microphone
  - Sound System
  - Conference Space Televisions



# BOOKING GUIDELINES:

We look forward to hosting  
your event at The Rooftop  
at 745 Thurlow!

- Catering
- Bar Service
- Booking Deposit
- Payment Schedule
- Cancellation
- Insurance
- Damage Deposit
- Inclement Weather
- Rooftop Access Hours
- Furniture Rentals
- Security
- Parking



# CATERING

Our in-house catering partner, **Edge Catering**, delivers exceptional culinary experiences with a focus on quality, creativity, and seamless service. For more information please contact: [hello@edgecatering.ca](mailto:hello@edgecatering.ca).

For those seeking alternative options, we offer a list of pre-approved caterers. Subject to a landmark fee consisting of 10% of the total food and beverage spend plus a \$500 service fee.

Should you wish to work with a vendor of your choice a landmark fee consisting of 10% of the total food and beverage spend plus a \$1,000 service fee will apply.

The landmark and service fees will be added to the final invoice with the caterer and will be remitted to the venue directly.



Photography: Mathias Fast | Edge Catering





EDGE  
CATERING



Photography: Mathias Fast | Edge  
Catering



# BAR SERVICE

Edge Catering is pleased to offer bar service for our clients.

Should you wish to work with a vendor of your choice a 10% landmark fee will apply. The landmark fee will be added to the final total with the service provider and will be remitted to the venue directly.

Please note: a licensed, professional bar service provider with a valid liquor license is required for all bar services. Self-provided bars are strictly prohibited.



## BOOKING DEPOSIT AND PAYMENT SCHEDULE

A deposit equal to 50% of the total License Fee is due upon signing the License Agreement, with the remaining balance to be paid at least fifteen (15) days before the event. Additional fees may apply as set out in these Guidelines, for which the Licensee will be issued an invoice following the event.

Payments can be made via cheque which can be mailed or dropped off in person. Please make cheques payable as directed. The booking is not considered confirmed without an executed License Agreement and deposit.

## CANCELLATION

An administration fee is charged on all cancellations:

- 50% of the License Fee if the event is cancelled less than thirty (30) days prior to the Event;
- The full License Fee will be forfeited if the event is cancelled with less than fifteen (15) days notice.

All cancellations must be received in writing.

## INSURANCE

All events at The Rooftop at 745 Thurlow require a Certificate of Insurance (COI).

The standard requirement is \$2 million in general liability coverage. Specific COI information will be listed on the License Agreement and is required two weeks prior to the event.

## DAMAGE DEPOSIT

A minimum Damage Deposit of \$5000 is required for each event and is due upon signing of the License Agreement. The full amount will be refunded following the event if no damage and/or additional expenses are incurred and once any additional fees have been settled. This is generally returned within 30 days of settling the account.

The Damage Deposit covers impacts such as damage to the premises, property; cost of repairs; smoking in prohibited areas; any additional cleaning required due to incomplete post-event clean-up; additional staff costs due to failure to remove equipment, furnishings, and/or decorations by the end of the Booking Time; failure to vacate the site by the agreed-upon end time.

## INCLEMENT WEATHER

In case of inclement weather, our indoor conference facilities are included with your License Fee.

However, should your guest count exceed 100 guests standing, we have partnered with Elevation Tent Rentals to provide service to our clients for outdoor tenting to accommodate the additional capacity. Please contact the company directly for rate and booking information in advance of the event.

We are not responsible for event interruptions due to inclement weather.

## ROOFTOP ACCESS HOURS

On weekdays, private events may begin at 6:00 PM. Load-in can take place in advance on the event day; however, this access is non-exclusive and must be coordinated in advance. For all bookings, access to The Rooftop begins at the confirmed Booking Time. Please consult with a building representative before any load-in to review applicable rules and regulations.

Each rental includes an eight-hour time period, inclusive of event time, load-in and load-out. Early or after-hours access must be approved in advance and may be subject to an additional fee. In accordance with noise by-laws, all guests must vacate The Rooftop by 11:00 PM, and all vendors and rentals must be fully removed by 12:00 AM.

## FURNITURE RENTALS

All bookings will be required to rent furniture. We have a curated list of preferred vendors; however, event organizers are more than welcome to use an alternative company. All vendors are subject to approval by the venue. All rentals will need to be removed on the night of the event.

## SECURITY

Security is required for all bookings.

- For events with up to 150 guests, up to 2 security guards are included in the License Fee for the event period.
- For events with more than 150 guests, 1 additional guard is required per 75 guests.
- 1 guard will be present for load-in and load-out times.
- Extra guards and/or additional hours will be billed at \$33.50/hour, with a 4-hour minimum per guard.

## PARKING

Onsite parking is available with access via Eihu Lane.

For added convenience, master billing options can be arranged in advance through our parking partner, Precise Park, ensuring a seamless experience for your guests.





For more information or to book our space, please contact:

[Service@quadrealconnect.com](mailto:Service@quadrealconnect.com)

OR

1-877-977-2262